

**Town of Preston
105 Back Landing Road
Regular Meeting 7pm.
September 13, 2021**

Attendees: Doug Vanderveer, Robert Stacey, Nelson Anderson, Savannah Winston, Gary Waltemeyer, Amber Korell, Dale Whitley, James Shahan

The regular meeting was called to order by Commissioner Doug VanDerveer at 7:00 pm.

Awards and Presentations

Town of Preston Certificate of Appreciation- Phillis Frase

Town of Preston 10 Years of Service Award- PW Engineer Dale Whitley

Town of Preston 5 Years of Service Award- PW Assistant James Shahan

Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Anderson and unanimously approved.

Police Report for August 2021

135 hours assigned with a total of 27 assignments

- 230 Calls for service
- 5 Reports taken
- 61 Traffic Stops
- 98 Traffic Violations
- 2 Arrest

Public Works Report -Dale Whitley

-pumped 2,118,400 gallons of water.

-discharged 1,770,974 gallons of wastewater.

-spent most of the month working at the sewer plant. The mixer in the post anoxic tank quit working. We were able to bring it out of the water and unclog the impellers and it has been working since.

-had shore-rite controls come to calibrate our meters. They were able to get the effluent one done but have not finished the one for the influent at the direction of our engineers. When we get control of the plant, I think it would be beneficial to have it working correctly. I feel that even though it does not have any process value we should know how much flow we are receiving at any given time.

-met with electricians from AECOM and their photographer for some final pictures and readings at the sewer plant.

-trimmed trees at the park and at the sidewalk from tidewater to the school.

-trimmed branches that were touching the hometown heroes' banners that have been hung on the utility poles in town.

-scraped and graded railroad ave and the driveway to the sewer plant.

-Both mowers broke down this month. One needed to have a gearbox replaced on the mower deck. We received the part and installed it, so we are up and running again. The other one needed a drive belt replaced.

-met with LIGT to give them a tour of our sewer plant and we also gave a tour of the plant to prostart and their operators They will start on Sept. 1st.

-cut grass and sprayed weeds all month.

Administrative Report – Amber Korell

- Worked with GMB, AECOM, MDE, PROSTART, OCC, BDK and Mr. Goldberg on our WWTP
- Worked with Amy @ ASG on audit prep. waiting to get dates from TGM Group as to when they will be in office.
- The Town and our Codes Officer inspected properties and sent out violation notices.
- Park Pavilion Roof was replaced by Mid Shore Exteriors
- Our 2023 Community Parks and Playground Grant Application was submitted for review August 26th. They are reviewing our final reimbursement request from the 2019 Grant, we should see that coming soon.
- Met with economic development and we will continue to meet monthly to stay up to date and share our ideas.
- Met with Planning and Zoning we created a new Table of Contents for the Comp. Plan and a resident survey to include is this month's water bills. P&Z will be meeting monthly as we are working on the Comp. Plan 10 Year Review.
- T-Mobile reached out again and sent us over some specs to look at, Southern Corrosion was notified and have been in contact with T-Mobile representative.
- The last safety cable and gear has been installed at the Water Tower.
- Preston's Summer Daze, Peach Festival and Historical Society events were well attended even given the extra hot temperatures that weekend!

Planning and Zoning – RoseMarie Stacey

Date: August 10, 2021

Present: Rosemarie Stacey, Karin Packard, Steve Hildenbrand, Amber Renee

- 1. Comprehensive Plan:** P&Z met on August 10th and discussed the current updates to the 2005 Comprehensive Plan. Amber created a draft Table of Contents covering the basic outline for the document. We discussed surveys, stakeholders, and examples of plans from other similar towns. Amber is going to put out a survey online for our Comprehensive Plan and include the survey with the September water bills. The team was tasked to review the outline and we will begin incorporating documentation supporting the outline. Amber will be reviewing and working with a county rep for updating maps.
- 2. Future Meetings:** P&Z will be meeting the 2nd Tuesday of each month, with work sessions during the day throughout the month as needed. There is a lot of work to be done.
- 3. Next Meeting September 14th at 7:00 p.m.**

Ordinances/Resolutions

2021-O-3: Adopting 2021 IBC, IRC, IPMC, ISPSC

1st Reading- Comm. Anderson

2021-O-4: Residential Rental Requirements

1st Reading- Comm. VanDerveer

New Business

- Comm. Waltemeyer made a motion to approve the bills for August 2021; Comm. Winston seconded the motion. All approved.

- Council tabled this vote until after closed session discussion: JCC Pay Request #31 in the amount of \$2,734.50 ending August 31, 2021.
- Comm. Waltemeyer made a motion to approve and sign the "FTI Consulting Firm Engagement Letter"; Comm. Anderson seconded the motion. All approved.
- Comm. Anderson made a motion to approve the "\$5,000 Retainer to Consulting Specialist Mr. Berner per Goldbergs email"; Comm. Waltemeyer seconded the motion. All approved.
- Comm. Waltemeyer made a motion to approve the Contract Agreement with PROSTART dated 9-1-2021; Comm. Winston seconded the motion. All approved.
- Comm. Winston made a motion to approve the quote from Image Asphalt in the amount of \$66,520.00 to rehab our Chambers Street Sidewalk; Comm. Waltemeyer seconded the motion. All approved.

-Comm. Waltemeyer made a motion to adjourn the open meeting and go into closed session after a 5 minute break at 7:35pm; Comm. Stacey seconded the motion, all approved.

-Comm. Waltemeyer made a motion to open the closed session at 7:45pm; Comm. Anderson seconded, all approved.

-Comm. Waltemeyer made a motion to close the closed session, open the open session, Comm. Stacey seconded the motion; all approved. Comm. VanDerveer stated the Council needed to obtain legal advice on a legal matter. The decision was made to create a closed session meeting after each work shop meeting to receive updates from our legal counsel about the WWTP Litigation.

Comm. Waltemeyer made a motion to approve JCC's pay request in the amount of \$2,734.50; Comm. Stacey seconded the motion. All approved.

The meeting adjourned at 7:51pm.

Respectfully Submitted by: Amber Korell